



# National Secondary Students' Council (NSSC)

2025-2026



## Application Instructions

The National Secondary Students' Council (NSSC) is the umbrella organization for student councils island-wide and represents all secondary students enrolled in public institutions. Student Councils received legitimacy through the Education Act 1980 which states that **“Every public educational institution shall have a Student Council which shall consist of elected representatives of students...”** Student councils remain the only youth organization to be established through an Act of Parliament.

The application form for the National Secondary Students' Council (NSSC) National Executive 2025-2026 is divided into **three sections**:

**Section I** - to be completed by the **applicant**;

**Section II** - to be completed by the applicant's school **principal**;

**Section III** - **Parent** Consent Form

All elections will be hosted online via the **Sogolytics** platform at a date to be announced.

**The Ministry of Education and Youth's Seven (7) Regions are as follows:**

**Region I - Kingston and St. Andrew**

**Region II - Portland, St. Thomas and St. Mary**

**Region III - St. Ann and Trelawny**

**Region IV - St. James, Hanover and Westmoreland**

**Region V - St. Elizabeth and Manchester**

**Region VI - St. Catherine**

**Region VII - Clarendon**

### ELIGIBILITY REQUIREMENTS:

**Applicants must:**

- i.** Serve(d) on their School's Student Council body
- ii.** Maintain at least a 55% academic average
- iii.** Have an attendance record of at least 90%



# National Secondary Students' Council (NSSC)

2025-2026



## Kindly Attach the Following To Your Application:

1. CSEC/CAPE passes obtained **OR** transcript for the last term of school.
2. Printed or digital recent 4 x 6 photograph (no passport sized photo or selfie)
3. Recommendation from your **form teacher** or **Guidance Counselor** which should include a summary of the applicant's capabilities academically and otherwise to carry out the duty he/she is applying for.
4. Recommendation from your School's Student's Council. (see template attached)
5. Typed Essay with no more than 500 words: **"Climate Change Activism: What role should young people play in combating climate change? Assess the impact of movements led by youth globally."**
6. Applicants must submit a list (**names, telephone# and signatures**) of secondary students based on their application type.

**National Applicant: 100 persons from 10 schools from 3 regions**  
**Regional Applicant: 75 persons from 7 schools within the region**

7. Signed parent's consent form.

## PLEASE NOTE:

1. Applications should be submitted no later than **Friday, January, 2025**, to the Youth & Adolescent Policy Division of the Ministry of Education and Youth, located at 2-4 National Heroes Circle, Kingston 4.
2. No late applications will be accepted, it is recommended that applications be submitted online via email to [info.nsscja@gmail.com](mailto:info.nsscja@gmail.com)
3. Applications are open to students who will remain within the secondary system during their tenure.
4. All applicants will be **required** to attend training workshops and capacity building sessions prior to elections.
5. Interested students are asked to call the offices of the Ministry of Education and Youth for application information (876-922-1400 ext. 6128 or 876-367-3405) between 8:30 am-4:00 p.m. on Monday – Friday.



# National Secondary Students' Council (NSSC)

## 2025-2026



### TO BE COMPLETED BY APPLICANT SECTION I

APPLICANT INFORMATION	SCHOOL INFORMATION	PARENT(S) INFORMATION
<b>Name:</b>	<b>School:</b> <b>Parish:</b>	<b>Mother's Information:</b> <b>Name:</b>
<b>Date of Birth:</b> <b>Age:</b>	<b>Principal:</b>	<b>Home Address:</b>
<b>Home Address:</b>	<b>Staff Advisor:</b>	<b>Cell:</b>
	<b>School Tel Number:</b>	
	<b>School Fax Number:</b>	<b>Father's Information:</b> <b>Name:</b>
<b>Telephone Contact Numbers:</b> <b>Home:</b> <b>Cell:</b>	<b>School Address:</b>	<b>Home Address:</b>
<b>Email:</b>	<b>School Email:</b>	<b>Cell:</b> <b>Email:</b>

Kindly indicate the position for which you are applying.

<b>NATIONAL</b>	<b>REGIONAL</b>	<b>STATE YOUR INFORMATION BELOW</b>
-----------------	-----------------	---



# National Secondary Students' Council (NSSC)



## 2025-2026

<ul style="list-style-type: none"> <li>• President</li> <li>• General Secretary</li> <li>• Treasurer</li> <li>Public Relations Officer</li> </ul>	<ul style="list-style-type: none"> <li>• Vice-President</li> <li>• Assistant Vice-President</li> <li>• Secretary/PRO</li> </ul>	<b>POST:</b>  <b>REGION:</b>
---	---	------------------------------------

1. Kindly indicate the grade to which you will be promoted for the academic year 2025-2026 \_\_\_\_\_
2. Please list your extracurricular and community activities, indicating any positions held.

ORGANIZATION / CLUB	POSITION HELD	DURATION OF TENURE

I hereby certify that the information submitted herein is accurate and true to the best of my knowledge. I further submit that I will make myself available, should I be elected to office, to attend bimonthly capacity building sessions, training workshops, represent Jamaica overseas and to serve on any government appointed boards for the period beginning **July 1, 2025** and ending **June 30, 2026**.

\_\_\_\_\_  
**Signature of Applicant**

\_\_\_\_\_  
**Date**

**To be completed by School Principal**

### SECTION II

**NAME OF APPLICANT:** \_\_\_\_\_

(NB: Principal – Kindly insert name of candidate before completing)



# National Secondary Students' Council (NSSC)

## 2025-2026



1. Has the applicant ever been suspended or expelled from an educational institution? If yes, please outline the reasons on a separate page.

Yes

No

2. What is the status of the applicant's attendance record?

90% and above

70-89% under

70%

3. Kindly indicate the candidate's average academic grade

75% and above

65-75%

55-65%

under 55%

I \_\_\_\_\_ will grant permission for this candidate to be away from

**(Name of Principal)**

school, should he/she be elected to office, in order that he/she may represent Jamaica overseas and serve on any government appointed board, in addition to carrying out other duties relating to the position to which he/she is elected for the period beginning July 1, 2025 and ending June 30, 2026.

**I hereby certify that the above information submitted herein is accurate and true to the best of my knowledge.**

\_\_\_\_\_  
**Name of Principal**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

**School's Stamp**

**Parent Consent Form  
SECTION III**



# National Secondary Students' Council (NSSC)

## 2025-2026



### CANDIDATE INFORMATION

**NAME OF CANDIDATE:** \_\_\_\_\_

**First Name**

**Middle Name**

**Surname**

**CANDIDATE'S DATE OF BIRTH:** \_\_\_\_\_  
**dd/mm/yyyy**

**SPECIAL DIETARY REQUIREMENTS:**

\_\_\_\_\_  
\_\_\_\_\_

**ILLNESSES/ALLERGIES:**

\_\_\_\_\_  
\_\_\_\_\_

### PARENT/GUARDIAN INFORMATION

**NAME OF PARENT/GUARDIAN:** \_\_\_\_\_

**PARENT'S ADDRESS:**

\_\_\_\_\_  
\_\_\_\_\_

**PARENT'S TELEPHONE #:**

**(home)** \_\_\_\_\_ **(work)** \_\_\_\_\_ **(cell)** \_\_\_\_\_

**Email address:** \_\_\_\_\_

*I hereby grant permission for \_\_\_\_\_ to participate in the National Secondary Students' Council (NSSC) elections with the understanding that, he/she will be*



# National Secondary Students' Council (NSSC)



**2025-2026**

*required to attend training workshops and capacity building sessions. I further submit and grant permission for \_\_\_\_\_ to represent Jamaica overseas, serve on any government appointed boards or perform any other duties that the office requires for the period beginning **July 1, 2025** and ending **June 30, 2026**.*

\_\_\_\_\_

\_\_\_\_\_

**PARENT'S SIGNATURE**

**DATE**

**SCHOOL STUDENTS' COUNCIL  
ENDORSEMENT FORM – 2025-2026  
SECTION IV**



# National Secondary Students' Council (NSSC)

## 2025-2026



We the Students' Council Body of \_\_\_\_\_  
(insert school's name)

declare our support for \_\_\_\_\_  
(insert applicant's name)

as he/she seeks to become \_\_\_\_\_ of the National Secondary Students' Council (NSSC).  
(insert position)

\_\_\_\_\_ has been an outstanding student leader within our School and we (insert applicant's name) affirm his/her character and assert that he/she is a passionate advocate for the rights of students by signing below:

**This table must be completed by ten (10) members of your school's students' council:  
Five (5) must be from the Students' Council Executive:**

Name	Post	Telephone	Signature

### Nomination Sheet Endorsement form

**This form should be completed by students who are endorsing the candidacy of the applicant below.**

**National Applicant: 100 persons from 10 schools from 3 regions**  
**Regional Applicant: 75 persons from 7 schools within the region**

**Name of Candidate:** \_\_\_\_\_ **Position Applied For:** \_\_\_\_\_





# National Secondary Students' Council (NSSC)

## 2025-2026



**SCHOOL:** \_\_\_\_\_ **REGION** \_\_\_\_\_ **PARISH:** \_\_\_\_\_

	<b>NAME</b>		<b>CONTACT NUMBER</b>	<b>SIGNATURE</b>
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

**SCHOOL:** \_\_\_\_\_ **REGION** \_\_\_\_\_ **PARISH:** \_\_\_\_\_

	<b>NAME</b>		<b>CONTACT NUMBER</b>	<b>SIGNATURE</b>
1				
2				
3				
4				



**National Secondary Students' Council (NSSC)**  
**2025-2026**



5				
6				
7				
8				
9				
10				